

MAUS

Health & Safety Planner

Create a Customised Health & Safety Plan Instantly



"I am writing to express our sincere delight with the Health & Safety Planner I recently purchased [it is] extremely easy to operate and is very user friendly."

Heather Garland
CFO Amber Technology

Finally, an affordable tool that ensures your business is protected from the loss of time and money associated with injuries and accidents in the workplace. MAUS Health & Safety Planner helps you develop your safety policies and procedures through a simple question and answer format.

Run an analysis of how your business measures up in areas such as job safety, work method statements, evacuation procedures and even disaster planning. In addition, MAUS Health & Safety Planner enables you to develop a plan of action to address any safety weaknesses and consolidate on your strengths.

Comprehensive and easy to understand, MAUS Health & Safety Planner guides you step by step through creating an OH&S committee, developing action plans, outlining emergency procedures and monitoring safety performance on an

ongoing basis. Furthermore, save 50-90% of the time normally taken to develop your own safety-training program.

This unique software package further contributes to the safeguarding of your workplace environment by providing you with a Safety Log allowing quick documentation of incidents, accidents and OH&S committee meetings. This information can be stored and reported at any time. An easy graphing facility allows you to communicate safety performance statistics throughout your organisation visually and easily.

With such an impressive collection of features MAUS Health & Safety Planner saves you time, money and provides a comprehensive foundation for complying with legal obligations.

You will be simply astounded and left asking yourself why you had not invested in MAUS Health & Safety Planner earlier!

At the click of a button, MAUS Health & Safety Planner will address the following:

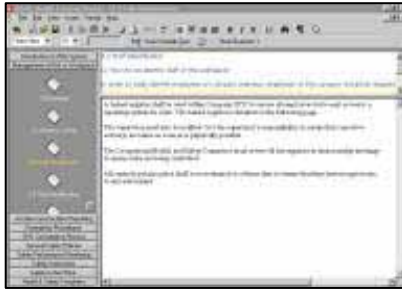
- OH&S Structure and System
- Management of Risk in the Workplace
- Accident and Incident Reporting and Investigation
- Emergency Procedures
- Formation of the OH&S Committee
- General Safety Issues
- Safety Performance Monitoring
- Safety Training and Induction
- Safety Inspections Log
- Job Safety Analysis and Work Method Statements

Key Benefits:

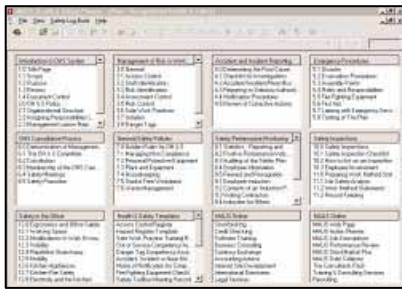
- Prevent serious incidents, accidents or near misses.
- Intuitive question and answer format
- Hundreds of sample OH&S policies, forms and procedures
- Improve safety and productivity
- Protect your organisation against litigation
- Ongoing Safety Log - to document incident rates and record the outcomes of safety committee meetings.



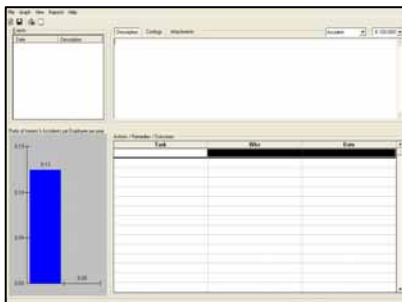
Create A Safe Work Environment



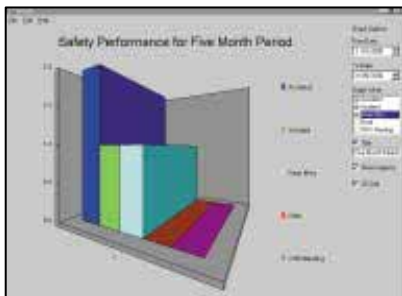
To develop your own policies and guidelines, simply select the relevant heading you would like to address and follow the simple question and answer format.



Each heading in the main menu covers a major topic area addressing occupational health and safety issues in the business.



Action Plan development can also take place through the Safety Log.



Through an easy to understand graphing facility, you will be able to compare your business' occupational health and safety performance with both past performances and industry averages.

The step by step process >>

1. Start with the simple question & answer format.
2. Customise the samples to suit your business and industry.
3. Edit the forms to suit your company's requirements.
4. Preview your Health & Safety Manual before making final changes.
5. Publish & distribute your Health & Safety Manual in hard copy, on your network or on your Intranet.
6. Implement the plan.

Who should use the MAUS Health & Safety Planner?

Any business that employs people requires a Health and Safety Plan. Not only does this package promote a safe work environment but it could save your business thousands in litigation for breaches of safety regulations. The smaller the business, the bigger the impact legal action will have against the survival of that business.

The more people you employ, the higher the risk of a serious incident occurring in the workplace. MAUS Health & Safety Planner highlights the dangers in the workplace for a wide variety of industries and business types.

Key Reasons Why You Should Use MAUS Health & Safety Planner

- Prevent serious incidents, accidents or near misses.
- Improve safety and productivity.
- Protect your organisation against litigation.
- Increase communication flow around your organisation.

What are the benefits to your business?

An occupational health and safety program is arguably the single most important component to controlling compensation costs, time lost due to accidents, and even workplace morale. Writing and communicating the Occupational Health and Safety Plan are the key steps to ensuring that you achieve best practice in your business.

MAUS Health & Safety Planner saves you 75% of the time in writing a comprehensive and tailored management plan, providing you with the extra time to focus on the communication of these guidelines.

Other MAUS products for use with Health & Safety Planner

MAUS Policies & Procedures Manual is designed to help companies develop a complete operations handbook incorporating procedures, workflow documents and business forms into one comprehensive reference manual. Includes over 90 samples policies ready to use for your business.

MAUS Performance Review is the ultimate performance appraisal tool. This easy to use software application allows you to easily monitor and record the performance of your staff. The program saves time in the review process and protects you from unfair dismissal.

MAUS Job Descriptions contains over 3,800 built-in job descriptions that can be customised to suit your requirements. Create your own library of descriptions that can be used again and again. Use the hiring module to create instant employment ads and interview questions direct from your description.

Summary of Features

Accident log, incident log, near miss log, OH&S committee log, cost reports, full word processing capabilities, search & replace function, export/import with Microsoft Word and other leading word processors, wizards, etc. Introduction to the OH&S System, management of risk in the workplace, accident and incident reporting, emergency procedure, general safety policies, safety inspections. Safety In the office, health & safety diagnostic templates.

Published by MAUS Business Systems - www.maus.com.au

Corprat Pty Ltd T/A MAUS Business Systems ABN: 55 084 644 208. Minimum System requirements - a Pentium PC or higher machine 256Mb + RAM. MAUS software compatible with Windows XP and Vista. A hard disk with least 100mb of free space is required.

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